

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81  
OF HARRIS COUNTY, TEXAS

November 16, 2023

The Board of Directors (“Board”) of Harris County Municipal Utility District No. 81 of Harris County, Texas (the “District”), met in regular session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 16<sup>th</sup> day of November, 2023, and the roll was called of the members of the Board:

Patrick Cathcart	President
Bruce Cox	Vice President
Michael Olsen	Secretary
George Goff	Treasurer
Donna Brown	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the meeting were Pam Redden and Leigh Bitols of McLennan & Associates, LP; Kate Hallaway of BGE, Inc. (“BGE”); Isabel Mata of Wheeler & Associates, Inc. (“Wheeler”); Charlie Chapline of Municipal District Services, LLC (“MDS”); Stacy Lightsey and Doris Vogt, District employees; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP (“ABHR”).

PUBLIC COMMENTS

There were no public comments.

MINUTES

The Board considered approving the minutes of the October 26, 2023, regular meeting. After discussion, Director Olsen moved to approve the minutes of the October 26, 2023, regular meeting. Director Brown seconded the motion, which passed by unanimous vote.

TAX ASSESSOR/COLLECTOR REPORT

Ms. Mata reviewed the tax assessor/collector’s report for the month of October 2023. A copy of the tax assessor report is attached. Ms. Mata stated the report reflects that the District’s 2023 taxes were 2.88% collected as of the end of October.

After discussion, Director Cox moved to approve the tax assessor/collector’s report and pay the bills from the tax account. Director Olsen seconded the motion, which passed by unanimous vote.

REPORT FROM REVENUE MANAGEMENT SERVICES ON BUSINESSES PAYING SALES TAX

There was no discussion on this matter.

ADOPT RESOLUTION CASTING BALLOT FOR BOARD OF DIRECTORS ELECTION FOR HARRIS CENTRAL APPRAISAL DISTRICT ("HCAD")

Ms. Carner reviewed a Resolution Casting Ballot for the Election of a Person to the Board of Directors of Harris Central Appraisal District ("HCAD"). After discussion, Director Olsen moved to cast the District's ballot for Jonathan Cowen, adopt the Resolution Casting Ballot for the Election of a Person to the Board of Directors of HCAD, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Brown seconded the motion, which carried by unanimous vote.

BOOKKEEPER'S REPORT

The Board reviewed the bookkeeper's report, a copy of which is attached. Ms. Butler reviewed each District account and the bills to be paid, as well as a budget to actual comparison.

BUDGET FOR FISCAL YEAR END DECEMBER 31, 2023

Ms. Redden distributed and reviewed a draft budget for fiscal year end December 31, 2024, a copy of which is attached to the bookkeeper's report. Discussion ensued.

After review and discussion, Director Olsen moved to approve the bookkeeper's report and the checks presented for payment. Director Cox seconded the motion, which passed by unanimous vote.

INTENT TO REIMBURSE

There was no discussion on this matter.

OPERATOR'S REPORT

Mr. Chapline distributed and reviewed the operator's report, a copy of which is attached. He stated the water accountability for the month is 91.3%.

Mr. Chapline stated a resident who lives near lift station no. 1 is still reporting odor issues in the evening hours. He stated MDS would further investigate the issue.

RENEWAL OF EMERGENCY WATER INTERCONNECT AGREEMENT WITH NOTTINGHAM MUNICIPAL UTILITY DISTRICT ("NOTTINGHAM")

Ms. Carner distributed and reviewed the Amended and Restated Interconnect Agreement with Nottingham. After discussion, Director Cox moved to approve the Interconnect Agreement, subject to final review, and direct that the Interconnect Agreement be filed appropriately and retained in the District's official records. Director Olsen seconded the motion, which carried unanimously.

UPDATE ON DISTRICT COMPUTER SYSTEM AND E-MAIL MATTERS AND AUTHORIZE APPROPRIATE ACTION

There was no discussion on this matter.

UPDATE ON FIRE HYDRANT REPAIRS AND PROPOSAL FOR PAINTING

There was no discussion on this matter.

After discussion, Director Olsen moved to approve the operator's report. Director Cox seconded the motion, which passed by unanimous vote.

TERMINATION OF SERVICE

The Board concurred not to terminate delinquent accounts for the month of November.

ENGINEER'S REPORT

Ms. Hallaway presented the engineer's report, a copy of which is attached.

PARK YORK FORCE MAIN REPLACEMENT

Ms. Hallaway stated that BGE is currently preparing the plans for this project. Ms. Carner stated that ABHR has confirmed there does not appear to be an existing easement in the Harris County Flood Control Channel.

HARRIS COUNTY STORM SEWER AND DRAINAGE FACILITY IMPROVEMENTS, INCLUDING ADDITIONAL DETENTION/MITIGATION

Ms. Hallaway stated that BGE currently is under contract with Harris County for the design of the drainage improvements for Memorial Parkway. She stated that Harris County is coordinating with the US Army Corps of Engineers for their acceptance of the proposed design.

Ms. Hallaway stated that Harris County has awarded the contract to R. Construction for the Cimarron Sections 2,3,4 and 5 drainage improvements

project and construction is underway. Ms. Hallaway stated she will request an updated schedule from the contractor.

Ms. Carner distributed and reviewed the revised Joint Participation Agreement ("Agreement") between Harris County and the District for the construction of the drainage improvements for Memorial Parkway. She stated Harris County has accepted the requested changes including a provision capping the District's total contribution at \$8,200,000.00 for the Memorial Parkway and Cimarron drainage improvement projects. After discussion, Director Olsen moved to approve the Agreement and direct that the Agreement be filled appropriately and retained in the Districts official records. Director Cox seconded the motion, which carried by unanimous vote.

SANITARY SEWER REHABILITATION FOR MEMORIAL PARKWAY, SECTIONS 3, 4, AND 5

Ms. Hallaway stated that BGE is currently working on the design plans for the sanitary sewer rehabilitation and will submit the plans to Haris County for approval in December.

WATER PLANT NO. 2 GENERATOR REPLACEMENT

Ms. Hallaway stated CSE W-Industries, Inc. ("CSE") is the contractor for the generator replacement project. She stated the contractor has completed the initial site work and is awaiting the delivery of the generator.

CIMARRON, SECTIONS 1, 2 AND 3 SANITARY SEWER LINE REHABILITATION AND MEMORIAL PARKWAY, SECTIONS 6, 7 AND 8 SANITARY SEWER LINE REHABILITATION

Ms. Hallaway stated that bids were received for the sanitary sewer line rehabilitation of Cimarron, Sections 1, 2 and 3 and the Memorial Parkway, Sections 6, 7, and 8. Ms. Hallaway stated Chief Solutions ("CS") is the contractor for these projects and the contracts are in process.

UPDATE ON BOND APPLICATION NO. 9

Ms. Hallaway updated the Board on the status of bond application no. 9 and stated it is in process.

Following review and discussion, and based on the engineer's recommendation, Director Olsen moved to approve the engineer's report. Director Cox seconded the motion, which passed by unanimous vote.

REPORT ON WEST MEMORIAL MUNICIPAL UTILITY DISTRICT SEWAGE TREATMENT PLANT MEETING AND PROPOSED PLANT IMPROVEMENTS

Director Cox reviewed a report on the West Memorial plant. A copy of the report is attached.

OPERATION, REPAIR, MAINTENANCE AND RENTAL OF ADMINISTRATIVE OFFICE AND DISTRICT WEBSITE, COMMUNICATION, AND EMPLOYMENT MATTERS

GUTTER REPLACEMENT PROPOSAL

Ms. Lightsey stated the gutter replacement was included with the roof repair/replacement.

ROOF INSTALLATION UPDATE

Ms. Lightsey stated the roof installation will begin once the deposit is received by TAG and the insurance claim is processed.

GRANITE COUNTER REPAIR PROPOSAL IN KITCHEN

Ms. Vogt stated the granite countertop in the kitchen is cracked. She presented two samples, one granite and one quartz for consideration. She stated a proposal was received from MJ Custom in the amount of \$4,606.00. She reminded the Board of the previous proposals from Time and Season in the amount of \$4,800.00 for granite and a proposal from City Management in the amount of \$6,875.00 for silestone. After discussion, Director Olsen stated he would contact Lowes to request an additional proposal for countertop replacement.

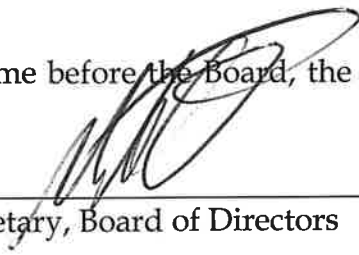
AUTHORIZE PREPARATION OF QUARTERLY DISTRICT NEWSLETTER

The Board discussed the first quarter 2024 newsletter and articles to include. The Board concurred to authorize preparation of the first quarter newsletter.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY (THE "WHCRWA")

There was no discussion on this matter.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

  
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Secretary, Board of Directors

(SEAL)



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