

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

September 21, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 21st day of September 2023, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

Patrick Cathcart	President
Bruce Cox	Vice President
Michael Olsen	Secretary
George Goff	Treasurer
Donna Brown	Assistant Secretary

and all of said persons were present, except Director Olsen, thus constituting a quorum.

Also attending the meeting were Len Forsyth of Mason Creek UD; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Morgan Stagg and Tony Garza of Cornerstones Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Whitney Alemore of Si Environmental ("SE"); Renee Bultler of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the August 17, 2023, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Brown moved to approve the minutes of the August 17, 2023, Plant meeting, as written. Director Cox seconded the motion, which carried by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Butler presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills, as presented. Director Cox seconded the motion, which carried by unanimous vote.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Ms. Alemore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore stated the on-site sampler has been ordered.

After review and discussion, Director Cox moved to approve the operator's report. Director Goff seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

DISCUSS PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway discussed the CIP, specifically the project list for 2024 and the associated costs, a copy of which is attached to the engineer's report.

AUTHORIZE DESIGN FOR THE PLANT ELECTRICAL IMPROVEMENTS

Ms. Hallaway stated the estimated cost for the electrical improvements is \$170,000.00. She stated BGE is still finalizing the design proposal for the project.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE SANITARY SEWER MANHOLE REHABILITATION, PHASE 4

Ms. Hallaway stated BGE is preparing the plans and specifications for the phase 4 trunk line sanitary sewer manhole rehabilitation project. She stated that BGE is addressing comments from Harris County and Harris County Flood Control District ("HCFCD").

PAY ESTIMATES CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated Texas Pride Utilities ("TPU") is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated the cured in place pipe installation is ongoing. She then presented a Pay Estimate No. 1 in the amount of \$155,700.00.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNKLINE MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE has finalized the plans and specifications and is coordinating the final plan review with Harris County. She noted that HCFCD has approved the project.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM, CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated the contractor for the effluent reuse system project is JTR Constructors.

Discussion ensued regarding the Texas Commission on Environmental Quality's ("TCEQ") review of the reclaimed water permit application. Ms. Hallaway stated the draft permit has been received and comments have been provided back to the TCEQ.

OTHER ENGINEERING MATTERS

Ms. Hallaway updated the Board on the HCFCD Temporary Right of Entry and Construction Easement and stated BGE and ABHR have provided comments to HCFCD for review.

Following review and discussion, and based on the engineer's recommendation, Director Brown moved to approve the engineer's report approve Pay Estimate No. 1 in the amount of \$15,700.00, as recommended. Director Cox seconded the motion, which carried by unanimous vote.

OPERATION, REPAIR, MAINTENANCE AND RENTAL OF ADMINISTRATIVE OFFICE AND DISTRICT WEBSITE, COMMUNICATION, AND EMPLOYMENT MATTERS, INCLUDING RELATED PROPOSALS AND AGREEMENTS

Ms. Carner discussed the current website service agreement with Joe Hallmark. She stated ABHR has prepared an updated service agreement for Board's review. After discussion, Director Brown moved to approve the Service Agreement, subject to final review and direct that the Agreement be filed appropriately and retained in the District's official records. Director Cox seconded the motion, which carried by unanimous vote.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

/s/ Michael Olsen
Secretary, Board of Directors

(SEAL)

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