

MINUTES
CINCO REGIONAL PLANT OPERATING COMMITTEE

June 8, 2023

Patrick Cathcart	Harris County MUD 81
George Goff	Harris County MUD 81
Crystal Sampson	Memorial MUD
Tom Williams	Memorial MUD
Len Forsyth	Mason Creek UD
Morgan Stagg	Cornerstones MUD
Kate Hallaway	Engineer
Pam Redden	Bookkeeper
Whitney Aelmore	Operator
Kim Cannon	MUD 81 Legal Assistant
Katie Carner	MUD 81 Attorney

APPROVE MINUTES

The Committee considered approving the minutes of the May 11, 2023, meeting of the Cinco Regional Plant (the "Plant") Operating Committee. After discussion, Ms. Stagg moved to approve the minutes, as submitted. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF BOOKKEEPER

Ms. Redden presented the bookkeeper's report on the Plant funds, a copy of which is attached. She reviewed the Plant account, the bills to be paid, budget comparison, annual energy billings, connection worksheet, analysis of reserve fund, and investments for the Plant account.

After discussion, Ms. Stagg moved to approve the bookkeeper's report and payment of the bills. Mr. Williams seconded the motion, which carried by unanimous vote.

RECEIVE REPORT OF OPERATOR

Ms. Aelmore reviewed the operator's report, which includes maintenance and repairs to the Plant. A copy of the operator's report is attached.

After review and discussion, Mr. Forsyth moved to approve the operator's report. Ms. Stagg seconded the motion, which passed unanimously.

RECEIVE REPORT OF ENGINEER

Ms. Hallaway presented the engineer's report and reported on the wastewater treatment plant flows for each Participant. A copy of the engineer's report is attached.

AUTHORIZE DESIGN OF PLANT ELECTRICAL IMPROVEMENTS AND PHASE 4 TRUNK LINE SANITARY SEWER MANHOLE REHABILITATION

Ms. Hallaway discussed the electrical improvements needed at the Plant and stated the estimated cost is \$170,000.00. She stated BGE is still working on the design proposal.

Ms. Hallaway presented and reviewed an engineering proposal for the phase 4 trunk line sanitary sewer manhole rehabilitation project in the amount of \$74,148.98, a copy of which is attached to the engineer's report.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNKLINE MANHOLE REHABILITATION, PHASES 5 & 7

Ms. Hallaway stated BGE has begun the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7. She stated BGE expects to finalize the plans this month.

PAY ESTIMATES, CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated Texas Pride Utilities ("TPU") is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated the Notice to Proceed was issued on May 29, 2023, however the contractor has not mobilized yet. She noted BGE will monitor the progress.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 ("CINCO MUD NO. 1") EFFLUENT REUSE SYSTEM, INCLUDING RECLAIMED WATER PERMIT APPLICATION AND CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated BGE has recommended Cinco MUD No. 1 to accept the bid from JTR Constructors ("JTR") in the amount of \$7,600,972.00 for the construction of the reuse system and Cinco MUD No. 1 has awarded the contract to JTR.

Discussion ensued regarding the Texas Commission on Environmental Quality's review of the reclaimed water permit application.

Following review and discussion, and based on the engineer's recommendation, Ms. Stagg moved to (1) approve the engineer's report; and (2) approve engineering proposal in the amount of \$74,148.98 from BGE for the phase 4 trunkline sanitary sewer manhole rehabilitation project. Mr. Forsyth seconded the motion, which carried by unanimous vote.

There being no further business to come before the Committee, the meeting was adjourned.

LIST OF ATTACHMENTS

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