

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

February 16, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 16th day of February 2023, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

Patrick Cathcart	President
Bruce Cox	Vice President
Michael Olsen	Secretary
George Goff	Treasurer
Donna Brown	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the meeting were Charlie Chapline of Municipal District Services, LLC ("MDS"); Len Forsyth of Mason Creek Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Morgan Stagg and Tony Garza of Cornerstones Municipal Utility District; Kate Hallaway and Aaron Orozco of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Renee Butler of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the January 19, 2023, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Olsen moved to approve the minutes of the January 19, 2023, Plant meeting, as written. Director Brown seconded the motion, which passed by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Butler presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills. Director Olsen seconded the motion, which carried by unanimous vote.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE, INCLUDING UPDATE ON FENCE REPLACEMENT

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore stated the fence replacement at the Plant is scheduled to begin this week.

Ms. Aelmore stated the transfer switch on the generator at the Plant needs repair in the amount of \$10,798.00. She stated she recommends repair due to the extended delivery time for a new transfer switch.

After review and discussion, Director Cox moved to approve the operator's report and authorize repair of the transfer switch for the generator in the amount of \$10,798.00. Director Olsen seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

PAY ESTIMATES CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. She stated Pay Estimate No. 7 was received from the contractor and is being reviewed by BGE. Ms. Hallaway stated the contractor is still working to complete the articulated block installation required by Harris County Flood Control District.

REVIEW BIDS AND AWARD CONTRACT FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE has completed the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated bids will be received on February 23rd.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNKLINE MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE has started the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7. She stated BGE will finalize the plans after the phases 5 and 7 trunkline sanitary sewer rehabilitation project is bid.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE is currently working on the reuse system design and anticipates bidding the project in April, pending approval by Harris County and the Texas Commission on Environmental Quality ("TCEQ"). She stated BGE anticipates submitting the revised Chapter 210 reclaimed water permit next week.

DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated that the TCEQ is finalizing their review of the wastewater discharge permit renewal application.

Following review and discussion, and based on the engineer's recommendation, Director Brown moved to approve the engineer's report. Director Cox seconded the motion, which carried by unanimous vote.

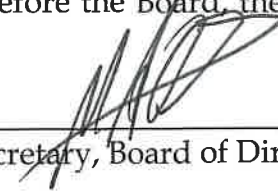
DISCUSS DISTRICT OPERATION AND EMPLOYMENT MATTERS, INCLUDING, IF APPROPRIATE, HIRING OF DISTRICT EMPLOYEE

The Board discussed the District administration office security cameras. Director Brown stated the desktop computer in the office needs to be replaced in order for the security camera footage to be viewed. Discussion ensued regarding the proposal for a Dell desktop computer through Municipal District Services ("MDS") and the functionality needed for the security camera processes at the administration building.

The Board discussed the responsibilities of District employees at the District administration building and considered eliminating account and billing duties that could be performed by MDS. Director Brown noted there currently is duplication of work related to water utility customer services that could be provided solely by MDS. Mr. Chapline stated that all utility related customer services that are currently provided at the District administration building can be handled by MDS. The Board then discussed additional duties of the District employees.

Ms. Carner then reviewed a draft employment letter for the new potential employee, and discussed the proposed terms of the employment, including work hours, paid holidays and paid time off. After discussion, Director Olsen moved to hire and approve the employment letter for Stacy Lightsey, subject to the revisions as discussed. Director Cox seconded the motion, which carried by unanimous vote. The Board agreed that Ms. Lightsey would begin her employment with the District on February 20th.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

(SEAL)

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