

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

January 19, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 19th day of January 2023, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

Patrick Cathcart	President
Bruce Cox	Vice President
Michael Olsen	Secretary
George Goff	Treasurer
Donna Brown	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also attending the meeting were Len Forsyth of Mason Creek Utility District; Buddy Trotter and Crystal Sampson of Memorial Municipal Utility District; Morgan Stagg of Cornerstones Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Whitney Aelmore of Si Environmental ("SE"); Pam Redden of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the December 15, 2022, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Olsen moved to approve the minutes of the December 15, 2022, Plant meeting, as written. Director Cox seconded the motion, which passed by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Redden presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Olsen moved to approve the bookkeeper's report and pay the bills. Director Goff seconded the motion, which carried by unanimous vote.

PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE, INCLUDING UPDATE ON REPLACEMENT OF WASHDOWN PUMP

Ms. Aelmore reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Aelmore discussed the fence at the wastewater treatment plant and stated multiple repairs are needed. She presented and reviewed a proposal from Allied Utility Construction, LLC ("AUC") in the amount of \$21,575.00. She stated the proposal includes the removal of old fence material, and the purchase and installation of new cedar wood fence material and posts, including the rot board. Discussion ensued regarding the eight-foot height requirement of the fence around the facilities and the proposal provided.

Ms. Aelmore presented and reviewed a request for a rate increase for the mowing and landscape maintenance at the Plant site from Custom Scapes and Designs ("CS"). She stated the current rate is \$450.00 per month and CS is requesting an increase to \$675.00 per month. She noted the increase is due to fuel, labor, equipment, and other cost increases. Ms. Aelmore also noted there has not been an increase request previously from CS.

After review and discussion, Director Cox moved to (1) approve the operator's report; (2) approve the revised proposal from AUC, in the amount of \$21,575.00, to include 8-foot cedar fence material; and (3) approve the rate increase for the mowing and landscape maintenance at the Plant, as requested, in a total amount of \$675.00 per month. Director Goff seconded the motion, which passed by unanimous vote.

ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

PAY ESTIMATES CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR PHASE 4 REHABILITATION OF MAIN INFLUENT TRUNKLINE

Ms. Hallaway stated the contractor for the rehabilitation of the main influent trunk line is T. Gray. She stated Pay Estimate No. 7 was received from the contractor and is being reviewed by BGE. She noted that the contractor has begun the installation of the articulated concrete block to satisfy Harris County Flood Control's request.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated BGE has submitted the plans and specifications for the trunk line sanitary sewer rehabilitation, phases 5 and 7 to all agencies for approval. She requested approval of the plans and specifications and authorization to advertise for bids for the project.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNKLINE MANHOLE REHABILITATION PHASES 5 AND 7

Ms. Hallaway stated BGE has started the plans and specifications for the trunk line manhole rehabilitation, phases 5 and 7. She stated BGE will finalize the plans after phases 5 and 7 trunkline sanitary sewer rehabilitation project is bid.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 EFFLUENT REUSE SYSTEM

Ms. Hallaway stated BGE is currently working on the reuse system design and anticipates bidding the project in February, pending approval by Harris County and the Texas Commission on Environmental Quality ("TCEQ"). She presented the revised Chapter 210 reclaimed water permit application and requested authorization to submit same to the TCEQ, subject to final review.

DISCHARGE PERMIT RENEWAL APPLICATION

Ms. Hallaway stated that the TCEQ is currently in final review of the wastewater discharge permit renewal application.

CAPITAL IMPROVEMENT PLAN

Ms. Hallaway reviewed the proposed 2023 items pursuant to the Capital Improvement Plan, a copy of which is attached to the engineer's report.

Following review and discussion, and based on the engineer's recommendation, Director Goff moved to (1) approve the engineer's report; (2) approve the plans and specifications and authorize advertisement for bids for the Phase 5 and 7 trunkline, sanitary sewer rehabilitation project; and (3) authorize BGE to submit the revised Chapter 210 reclaimed water permit application to the TCEQ, subject to final review. Director Olsen seconded the motion, which carried by unanimous vote.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

(SEAL)



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