

MINUTES OF SPECIAL MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 81  
OF HARRIS COUNTY, TEXAS

CINCO REGIONAL SEWAGE TREATMENT PLANT

January 18, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 81 of Harris County, Texas (the "District"), met in special session, open to the public, at 805 Hidden Canyon Drive, Katy, Texas 77450, inside the boundaries of the District, on the 18th day of January 2024, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

Patrick Cathcart	President
Bruce Cox	Vice President
Michael Olsen	Secretary
George Goff	Treasurer
Donna Brown	Assistant Secretary

and all of said persons were present, except Director Olsen, thus constituting a quorum.

Also attending the meeting were Crystal Sampson and Buddy Trotter of Memorial Municipal Utility District; Tony Garza and Morgan Stagg of Cornerstones Municipal Utility District; Kate Hallaway of BGE, Inc. ("BGE"); Corey Andujar of Si Environmental ("SE"); Pam Redden of McLennan & Associates, L.P.; and Katie Carner and Kim Cannon of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the December 14, 2023, Cinco Regional Sewage Treatment Plant (the "Plant") meeting. After discussion, Director Brown moved to approve the minutes of the December 14, 2023, Plant meeting, as written. Director Cox seconded the motion, which carried by unanimous vote.

BOOKKEEPER'S REPORT

Ms. Redden presented the bookkeeper's report on the Plant funds. She reviewed the Plant account, the bills to be paid, budget comparison, investment report, and annual energy billing. A copy of the bookkeeper's report is attached.

After discussion, Director Brown moved to approve the bookkeeper's report and pay the bills, as presented. Director Cox seconded the motion, which carried by unanimous vote.

#### PLANT OPERATIONS, DISCHARGE, AND REPAIRS AND MAINTENANCE

Mr. Andujar reviewed a report on operations of the Plant, a copy of which is attached.

Ms. Carner presented and reviewed a request from Harris County Public Health requesting the District's participation in Harris County's Wastewater Surveillance Program. After discussion, the Board concurred to not participate in the program. A copy of the program information is attached.

After review and discussion, Director Brown moved to approve the operator's report. Director Cox seconded the motion, which passed unanimously.

#### ENGINEER'S REPORT

Ms. Hallaway presented a written engineer's report, a copy of which is attached.

#### DISCUSS PLANT CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Hallaway discussed the CIP, specifically the project list for 2024 and the associated costs, a copy of which is attached to the engineer's report.

#### AUTHORIZE DESIGN FOR THE PLANT ELECTRICAL IMPROVEMENTS

There was no discussion on this item.

#### AUTHORIZE DESIGN FOR GENERATOR REPLACEMENT AND DISCUSS OPTIONS FOR GENERATOR PURCHASE

There was no discussion on this matter.

#### REVIEW BIDS AND AWARD CONTRACT FOR THE TRUNKLINE SANITARY SEWER MANHOLE REHABILITATION, PHASE 4

Ms. Hallaway stated that bids for the construction of Phase 4 trunk line sanitary sewer manhole rehabilitation project. She stated the low bidder was Allteam Solutions ("AS") in the amount of \$399,830.00 and recommended that the Board award the contract to AS. The Board determined that award of the contract to AS will be most advantageous to the District and will result in the best and most economical completion of the project.

PAY ESTIMATES CHANGE ORDERS, SUBSTANTIAL COMPLETION AND FINAL ACCEPTANCE FOR THE TRUNK LINE SANITARY SEWER REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated Texas Pride Utilities ("TPU") is the contractor for the trunk line sanitary sewer rehabilitation, phases 5 and 7. She stated installation is ongoing.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR TRUNKLINE MANHOLE REHABILITATION, PHASES 5 AND 7

Ms. Hallaway stated that Harris County and Harris County Flood Control District have approved the project. Ms. Hallaway stated that BGE will bid this project after the trunkline rehabilitation is complete.

CINCO MUNICIPAL UTILITY DISTRICT NO. 1 ("CMUD 1") EFFLUENT REUSE SYSTEM, CONSTRUCTION OF RECLAIMED WATER FACILITIES

Ms. Hallaway stated that BGE recommended that CMUD 1 award JTR Constructors the contract the effluent reuse system project at the bid amount of \$7,600,972.00. Ms. Hallaway stated that the contractor has begun the site work.

Following review and discussion, and based on the engineer's recommendation, Director Goff moved to (1) approve the engineer's report; and (2) accept the low bid submitted by AS and that the contract be awarded to said contractor, based on the engineer's recommendation and subject to review of the bonds and certificate of insurance provided by the contractor. Director Cox seconded the motion, which carried by unanimous vote.

OPERATION, REPAIR, MAINTENANCE AND RENTAL OF ADMINISTRATIVE OFFICE AND DISTRICT WEBSITE, COMMUNICATION, AND EMPLOYMENT MATTERS AND RELATED AGREEMENTS AD PROPOSALS, INCLUDING DISCUSS BUILDING SECURITY

The Board discussed security at the District administration building and possible security upgrades, including additional security cameras. The Board did not take action.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)

  
Donna Brown  
Secretary, Board of Directors

LIST OF ATTACHMENTS

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*Donna Brown*  
(Assistant) Secretary, Board of Directors

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